



Ettington Church of England
Primary School

Winter Weather Procedures

With the weather getting colder this week, I thought it would be useful to remind parents and carers of the emergency procedures should a school closure be enforced due to snow, flooding or bad weather.

For occasions such as the ones above, I will be in regular (early morning) consultation with Mrs. Fletcher (Chair of Governors) and Mr. Harper (Caretaker). We will endeavour to make a decision as early as possible, but this cannot always be guaranteed. This will be communicated in several ways: -

- School Text 2 Parents message - it is parents' responsibility to make sure the school office always has the most up-to-date contact details, including at least two emergency contacts.
- Radio - BBC Radio Coventry and Warwickshire.

If a decision is made to close our school prematurely during the day, our Text 2 Parents system will be used. Children will NOT be allowed to be collected by a different adult to their parents unless parents have contacted the school to confirm this, OR they are listed as an emergency contact.

If school remains open but the playgrounds are icy and deemed slippery, we will inform you as early as possible via Text 2 Parents. It is normally the rear of the school that is most affected by ice and when these slippery conditions occur we lock the rear of the school and advise that children should enter school through the front of the main building.

The decision to close is not one taken lightly, but we must consider the safety of pupils, parents and the staff, many of whom do not live locally.

Thank you, in anticipation for your patience, co-operation and understanding!

Michelle Crowe
Headteacher