



4 December 2017

TO ALL RECEPTION 2017/18 PARENTS

Ettington Church of England
Primary School

Dear Parents

As you are aware we run a tuck shop at breaktimes where the children can order Toast or Crumpets. In order to assist the Reception staff with the smooth running of this at breaktimes and to ensure your child's learning time is not compromised, we have asked you for the past two half terms to complete the form below and pay online via parentpay.

Unfortunately this system has not worked as some parents missed the deadline. Therefore, the form below **must be completed** and payment made via parent pay no later than **Friday 22nd December**. We cannot accept **ANY** forms or payment after this date and your child will not be able to have anything from the tuck shop until after February half term.

We have put two separate payments on parentpay, one for crumpets and one for toast. Please pay on one of these by the deadline **Friday 22nd December**, should you wish your child to have a breaktime snack.

We are sorry that we are having to enforce this deadline and be so restrictive, but unfortunately this has caused a lot of extra work and problems for the Reception staff, Kitchen and Office staff which we need to remove.

Kind regards

Yours sincerely,

Mr D Johnson
Head Teacher

Name of Child

		HALF TERM (6 weeks) Commencing Monday 8 th January Please tick Toast or Crumpet	TOTAL COST FOR 6 WEEKS
TOAST	15p		£4.50
CRUMPET	20p		£6.00